

## STATE CHAIR ELECTIONS!

Elections for State Administrative Committee Chairmen will be taking place this spring. The term will run from July 1, 2008 – June 30, 2010.

Nominations for State Administrative Committee Chairman must be postmarked or emailed by February 24, 2008. Form is below. PLEASE INFORM YOUR NOMINEE BEFORE SUBMITTING THE FORM.

### **Criteria for nomination:**

- Nominees must be USAG Women's Program professional members for a minimum of two years in the state program in which they seek election.
- Nominees must be at least 21 years old and be members in good standing.
- It is strongly recommended that State Committee Chairman candidates have financial skills, organizational skills, communication skills, a working knowledge of the program, and the willingness to fulfill the duties and responsibilities of the position.

### **Duties and responsibilities of the SACC:**

1. The SACC is responsible for the overall organization of the USAG program and events in the state.
2. The SACC provides for the State Administrative Committee, consisting of other members as determined by the state to best serve the needs of the program in the state.
3. The SACC oversees and sets up (in conjunction with the state committee) the following:
  - A. JO Competitions for all Levels
  - B. Sectional or qualifying meets and State Championships
  - C. Qualifying scores and procedures in the state.
  - D. Meet sites for qualifying, Sectional and State meets.
4. The SACC has the responsibility to:
  - A. Support the USAG Women's Program.
  - B. Follow Women's Program Committee rules, policies, procedures, Operating Code, and Code of Ethics.
  - C. Work to assure that the USAG competitions in the state follow the USAG Rules & Policies.
5. The SACC is responsible for helping to keep members informed of important information about the USAG program and about particular dates and items pertinent to the program in the state and region, (Region 5.)
  - A. The SACC should publish state newsletters on a periodic basis.
  - B. The SACC should conduct a minimum of 1 annual state meeting of the USAG professional members.
  - C. The SACC serves as the Women's Program Committee consultant for the state and should answer all correspondence directed to him/her.
6. The SACC is accountable for all state USAG funds.
  - A. The SACC is to keep a state checking account in accordance with the established financial procedures.
  - B. The SACC must file quarterly financial reports with the Regional Administrative Committee Chairman.
7. The SACC is a member of the Regional Administrative Committee.
  - A. The SACC is expected to attend the meetings of the Regional Administrative Committee.
  - B. The SACC is directly responsible to the RACC and should work closely with all the of the Regional personnel.

## NOMINATION FORM FOR STATE CHAIRMAN

NAME OF NOMINEE:

ADDRESS OF NOMINEE:

CITY:

STATE:

ZIP:

HOME PHONE:

EMAIL:

**RETURN COMPLETED FORM TO:**

Bobbi Montanari, 2881 Scioto-Darby Exec. Ct., Hilliard, OH 43026

OR

**EMAIL COMPLETE INFORMATION TO: [R5Bobbi@aol.com](mailto:R5Bobbi@aol.com)**

**Mailed form must be postmarked no later than February 24, 2008**

**Emailed nominations due no later than February 24, 2008**